

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	01/10/11	Open	Action	12/15/10

Subject: Approving 1st Amendment to Personal Services Contract (Bob Wenker)

ISSUE

Whether or not to approve the First Amendment to the Personal Services Contract with Bob Wenker for VICE Project assistance.

RECOMMENDED ACTION

Adopt Resolution No. 11-01-_____, Approving the First Amendment to the Personal Services Contract for Bob Wenker for VICE Project Assistance.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	50,000
Budget Source:	Capital	Next FY:	\$	0
Funding Source:	Federal FY08 Transit Security Grant Program	Annualized:	\$	50,000
Cost Cntr/GL Acct(s) or Capital Project #:	HO15.21GN-00-INST VICE: Video & Infrastructure Communications Enhancements	Total Amount:	\$	50,000
Total Budget:	\$ 467,300			

DISCUSSION

RT entered into a contract with Retired RT employee, Bob Wenker on June 9, 2010 to work under the direction of RT's Video Infrastructure and Communications Enhancement (VICE) Project Manager.

The Contractor is providing logistical assistance to the Project Manager by preparing project schedules, written communications, reports, equipment requisitions, project billings, inventory management, asset tagging, equipment configuration, vendor communications and other project tasks as directed. Since the Contract will soon be exhausted and the work is not yet completed, the Contract needs to be amended to add funding to the Contract. Staff recommends that the Board approve the First Amendment to the Contract which increases the not-to-exceed amount of the Contract by \$50,000 to \$80,000.

The California Emergency Management Agency, which administers Federal Transit Security Grant Program (TSGP) funds in California, has communicated to RT that TSGP funds may not be used to replace the salary of existing RT personnel currently funded through RT's operating budget.

Approved:

Presented:

FINAL 1/3/10

General Manager/CEO

IT Project Coordinator

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Instead, RT is required to use the funds to pay for a new hire or an outside consultant to do the work. These conditions are documented in the U.S. Department of Homeland Security's 2006 Financial Management Guide, pages 15-16.

RESOLUTION NO. 11-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 10, 2011

**APPROVING THE FIRST AMENDMENT TO THE PERSONAL SERVICES
CONTRACT FOR BOB WENKER FOR VICE PROJECT ASSISTANCE.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Personal Services Contract between the Sacramento Regional Transit District, therein referred to as "RT," and Bob Wenker, therein referred to as "Contractor," whereby the Contract not to exceed amount is increased by \$50,000 to \$80,000, is hereby approved.

THAT, the Board Chair and General Manager/CEO are hereby authorized and directed to execute said Amendment.

STEVE MILLER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary